

LOM PTO Minutes  
December 10, 2012, LOM Conference Room

Sue Diaz called the meeting to order at 1:30 pm.

Approval of minutes from the previous PTO meeting: Ashley Toliver motioned to approve the minutes from the 11/05/12 meeting, Sue Diaz seconded the motion. All approved.

**TREASURER'S REPORT: Michele Baselice**

Michele went over the expenses incurred over the past month:

\*T-Shirt expense is about \$1800 and will increase due to the new kindergarten teacher arriving in January

\*Fall Fundraiser profit was \$9240

\*Fall Festival profit was a little over \$11K, there are still a few outstanding invoices, the security was not an expense because it was provided by the district and their hours were within their normal allotted weekly hours. The paypal money was moved into the general account.

\*Taxes are being reviewed by CPA, will be filed timely

\*Gift cards: \$1200 was deposited as a result of sales- *Ann mentioned there is about \$1600 left to sell, the website has the up to date list*

**PRINCIPAL'S REPORT: Tricia Johnson**

Construction Update: The student council took a site tour at their last meeting. The administration has been meeting with construction team about the colors and the furniture. Plans are being made to determine what to take from each classroom into the new school (not much). All desks will be new, new navy chairs, new file cabinets, new library furniture. Samples were shown. Whiteboards and built ins will be in each classroom. Cafeteria seating will be new and is being piloted at LOM, it is modular seating that can be changed to accommodate needs. Exterior paint is still being considered.

\*Meetings with district are occurring to determine the timeline leading up to the original school being closed on 5/31/13.

\*Temporary cell tower will move to the East so APS can access area. The community is in discussion with AT&T about the permanent location. LOM has received all of the money allocated for the cell tower and is not a part of the discussion.

Technology Update: The Capital Override failed by less than 500 votes so determining what is needed and what is budgeted is happening.

\*All existing technology will be moved over to new school. All teachers with smart boards and/ or document cameras and proximas will keep them and move them to their new room. The administration is discussing moving the existing boxy televisions over to the new school. A decision has not been made yet. Considerations include the ability to watch video, video announcements, the ability to share smart boards, the quality of the televisions, etc.

\*Currently every second through sixth grade classroom has a piece of technology—either a smart board and/or a document camera and proxima. In first grade two teachers have a technology component, one of the three CCB classes has one and none of kindergarten or special area classes have them (one of the three music rooms has one). Teachers have expressed a strong desire to have document cameras and proximas because of their versatility and capability. To outfit all classrooms seventeen document camera/ proximas will be needed—

\*six for kindergarten

\*four for first grade

\*two for CCB

\*one for Learning Resource

\*two for the art rooms

\*two for music and band

*<Discussion about how to best support the technology needs of the teachers, students and schools ensues. It is determined the best financial way for the PTO to accommodate the above need is do it in stages. The seven most dire are the first grade, CCB and Learning Resource. The second set would be the six for Kindergarten and the remaining could be allocated in the third installment. Upon reviewing the last invoice, the document cameras and proximas will cost about \$1100 per set (one of each).>*

Karen Huttenmeyer motions to purchase seven document cameras and proximas to allocate to the first grade, two CCB classes and the Learning Resource room. Kristine Short seconds the motion, all voted, all in favor, motion passes.

\*Landscaping: cost is part of budget but not planned yet.

### **PTO COMMITTEE REPORTS and AGENDA ITEMS**

Class Liaisons- Ashley Toliver

\*Upcoming December events will be discussed by Hospitality so nothing to report.

*<Leah brought up the third grade playground time and asked for further clarification from Tricia Johnson and Audrey Barrett, specifically whether or not there was enough equipment. Mrs. Johnson and Mrs. Barrett assured her that there was enough equipment and that a new inventory system was implemented last week to make sure it is being replenished as it wears out. New hoppers were ordered to replace the deflated ones. The schematic of the playground was discussed and the third grade is getting an additional area to utilize during recess. >*

Hospitality Leah Weber

\*Cookie Exchange is scheduled for Monday, December 17. 44 dozen home baked cookies are needed for the individual boxes of cookies that are given to staff and teachers. Deliver them to Leah's house on Sunday, December 16.

\*Each class will be responsible for providing two dozen cookies on Monday the 17<sup>th</sup> for the staff and teachers to eat during the day.

Smencils and Gift Cards- Ann Lebert

\*Holiday Smencil sale dates are Wednesday and Thursday this week, will sell gift cards at same time, will also sell gift cards and any remaining Smencils on 12/20.

Harkins: Ann Lebert

\*Harkins cups sold out! Next year we will pre-order gift cards, cups and t-shirts. We made about \$630 on the 300 purchased cups.

Box Tops- Sue Diaz for Dawn Walther

\*16,000 were collected for a profit of \$1600! Keep collecting for the spring contest. Winners are:

K: Baird, 1: Bridgewater, 2: Harpe, 3: Dohogne, 4: Nicoloff, 5: Archer, 6: Weeks, School Wide winner: Dohogne- over 2000 collected!

\*Grade level winners receive a popsicle party, school winner receives a pizza party

Laminator- Sue Diaz

\*Roller in on back order, not expected to arrive until 1/16/13. Sue keeps calling. Audrey in office will set specific hours and days for use once it is repaired.

\*Our service contract is expiring in January. It costs \$324 per year, Sue motioned to renew the contract, Ann seconded the motion, all voted in favor, motion passed.

Fundraising: Sue Diaz

\*Farewell to the new school Spring auction/ fundraiser:

\*Event will be on Friday 4/26/13, alumni, staff, students, community and families will be invited, Mountain Sky and THS should be contacted for participation/ help.

\*We need a committee to organize this: auction set up/ advertising/ determining what to auction or raffle

\*Toni Grimm will lead the steering committee and Brian Beveridge and Adrienne Sanford will assist.

\*Booster-thon: Ann and Sue attended a presentation by the company Booster-thon. Booster-thon is a nine day fundraising program that is pledge based and centered on fitness. Sue is going to look at other programs that offer the same service and compare. She is also going to attend an event Booster-thon is producing in January. She will contact other PTO's that have used their service and report back.

Financial Requests: Sue Diaz

\*Computer Lab needs to replace two monitors the PTO purchased previously. Sue motioned to approve the purchase, Karen Huttenmeyer seconded, all voted, all in favor, motion passed.

**OPEN FORUM**

\*Briana Beveridge asked about the teacher web pages and whether or not they were to be used as a communication tool. Mrs. Johnson informed the PTO that the deadline for all websites to be up is Winter Break, they should be used as a communication tool, the standard set by the district is minimal and some teachers will do more including uploading assignments, etc but it depends on their level of website technology capability.

\*Happy Birthday Ashley!

Adjourn 3:06 pm, Next meeting Monday, January 14, 2013 7:00pm LOM Cafeteria

ATTENDANCE: Kristine Short, Ashley Toliver, Adrienne Sanford, Tricia Johnson, Audrey Barrett, Michele Basalice Ann Lebert, Briana Beveridge, Karen Huttenmeyer, Sue Diaz, Leah Weber, Toni Grimm